



RAW. GRITTY. BOLD.

PROJECT READINESS CHECKLIST

Required Materials for Executive Producer Consideration

1. Complete Shooting Script

A polished, production-ready screenplay—not an outline, treatment, or 'plot points.' Must be in standard industry format and ready for breakdown.

2. Budget Top Sheet

A summarized budget showing above-the-line, below-the-line, post-production, and contingency estimates. Demonstrates financial planning and realistic scope.

3. Logline & Synopsis

A compelling one-sentence logline and 1-2 page synopsis. Essential for packaging and pitching to talent, financiers, and distributors.

4. Roles & Compensation Proposal

A starting point for discussion on credits, responsibilities, and compensation—including any backend points or deferred terms. If you don't have one yet, I'm happy to draft something together.

5. Chain of Title Documentation

Proof of clear ownership of all underlying material. Includes copyright registrations, option agreements, life rights releases, or proof of original work.

6. Production Timeline

Proposed pre-production, principal photography, and post-production schedule with target delivery date.

RECOMMENDED (Not Required):

Lookbook / Visual References

Mood boards, visual tone references, or director's vision document. Especially valuable for first-time directors.

Proof of Concept / Sizzle Reel

Any existing footage, test shots, or promotional material that demonstrates the project's visual approach.

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